



INVITATION TO BID (“ITB”)

TENDER NO.: PVEP-POC-DHN-2025-011

**PROVISION OF MARINE WARRANTY SURVEY SERVICES,
DAI HUNG NAM PROJECT, DAI HUNG FIELD
DEVELOPMENT, BLOCK 05-1(a), OFFSHORE VIETNAM**

CLOSING TIME & DATE

@ 10:00 HOURS, 05th January 2026 (GMT+7)

✓

GENERAL TABLE OF CONTENTS

INVITATION TO BID (ITB)

PART I - ITB INSTRUCTIONS

1. SECTION 1- INSTRUCTIONS AND INFORMATION TO BIDDER
2. SECTION 2- BIDDING FORMS
3. SECTION 3- PRELIMINARY AND TECHNICAL EVALUATION CRITERIA

PART II – CONTRACT DOCUMENT

1. GENERAL TERMS AND CONDITIONS
2. EXHIBITS

EXHIBIT I SCOPE OF WORKS

EXHIBIT II COMPENSATION

EXHIBIT III CONTRACT ADMINISTRATION

EXHIBIT IV INVOICING PROCEDURE

Project Name: Dai Hung Nam Project, Dai Hung Field Development, Block 05.1(a), Offshore Vietnam

ITB No.: PVEPPOC-DHN-2025-011

Package: Provision of Marine Warranty Survey Services

PART 1- SECTION 1 – INSTRUCTIONS TO BIDDERS



PART I : ITB INSTRUCTIONS



Project Name: Dai Hung Nam Project, Dai Hung Field Development, Block 05.1(a), Offshore Vietnam

ITB No.: PVEPPOC-DHN-2025-011

Package: Provision of Marine Warranty Survey Services

PART 1- SECTION 1 – INSTRUCTIONS TO BIDDERS



1. INSTRUCTIONS AND INFORMATION TO BIDDER

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INSTRUCTIONS AND INFORMATION TO BIDDER

1.0 GENERAL

1.1 DOMESTIC PETROLEUM OPERATING BRANCH – PETROVIETNAM EXPLORATION PRODUCTION CORPORATION LIMITED (hereinafter referred to as "CLIENT") invites BIDDER to submit proposal for PROVISION OF MARINE WARRANTY SURVEY (MWS) SERVICES, DAI HUNG NAM PROJECT, DAI HUNG FIELD DEVELOPMENT, BLOCK 05-1(a), OFFSHORE VIETNAM (hereinafter referred to as "WORKS") under Tender No. PVEPPOC-DHN-2025-011 as details in this ITB.

1.2 In order for CLIENT to fully assess the relative merits of each proposal, BIDDER is requested to furnish CLIENT with all relevant and complete information as set forth in the following items of "INSTRUCTIONS AND INFORMATION TO BIDDER". BIDDER is urged to comply strictly with ITB's requirements.

1.3 Eligibility of BIDDER

BIDDER shall be eligible required as follows:

a. In case of independent BIDDER:

- **Domestic BIDDER** is to provide copy of eligible certificate of business registration in accordance with Vietnamese Laws;
- **Foreign BIDDER** is to provide copy of eligible certificate of business registration in accordance with the country of BIDDER'S nationality;
- BIDDER is an independent cost accounting entity;
- There is no decision by a competent authority concluding that the BIDDER has an unhealthy financial status; BIDDER is not in bankrupt or insolvent status, and BIDDER is not in the process of dissolution.
- BIDDER participates in bid must be legally and financially independent with Investor and/or Procuring Entity. Failure to comply with such requirement may be considered as disqualified.

b. In case of Consortium:

- Each Consortium Partner is to provide the documents and to meet the requirements mentioned in paragraph 1.3.a. above.
- Written Consortium Agreement between the consortium partners specifying responsibilities (joint and several) of each Consortium Partner in implementing the Bid, rights and scope of work and respective value of each Consortium Partner, including the Leading Consortium Partner and its responsibility, place and date of signing the Consortium Agreement, signatures and seals (if any) of Consortium Partners. If the Consortium

Partner is authorized as the Leading Partner to sign the Proposal Letter, this effect shall be stated in the Consortium Agreement).

- 1.4. BIDDER must submit its proposal strictly in accordance with the terms of the ITB which consists of the following:

PART I - ITB INSTRUCTIONS

SECTION 1	INSTRUCTIONS AND INFORMATION TO BIDDER
SECTION 2	BIDDING FORMS
SECTION 3	PRELIMINARY AND TECHNICAL EVALUATION CRITERIA

PART II – CONTRACT DOCUMENT

GENERAL TERMS AND CONDITIONS

EXHIBITS:

EXHIBIT I	SCOPE OF WORKS
EXHIBIT II	COMPENSATION
EXHIBIT III	CONTRACT ADMINISTRATION
EXHIBIT IV	INVOICING PROCEDURE

- 1.5 As a base case, **BIDDER's proposal should be in full conformity with the requirements as set out in the ITB.** Nothing shall be deemed to change or supplement this basis except revisions or addendum to the ITB issued in writing by CLIENT to BIDDER. If BIDDER wishes to present an alternative **(applicable to Technical Requirement ONLY)**, BIDDER may do so (as an option to CLIENT) only after having duly complied with the requirements of the ITB.
- 1.6 Any queries concerning preparation of the proposal shall be directed in writing to the address given in Item 10.3.
- 1.7 All Bid Proposals must be signed by an officer duly authorized by BIDDER to do so.
- 1.8 Any amendment appearing in the Bid Proposal must be signed or initialed by an officer duly authorized by BIDDER to do so.
- 1.9 BIDDER is to ensure that all prices and other details in the proposal are correct at the time of submission. CLIENT will not entertain any changes or addenda due to typing or calculation errors after the Bid Closing Date.
- 1.10 BIDDER is to bear responsibility for and pay all costs, expenses and other charges incurred in preparation and delivery of the proposal to CLIENT's designated office as stated in Item 10.3, irrespective of whether an order is placed or not.
- 1.11 Proposal by BIDDER shall be binding for a minimum period of **one hundred and eighty (180) calendar days from the Bid Closing Date.** BIDDER may assume that

the award for CONTRACT will be made within one hundred and eighty (180) calendar days from the Bid Closing Date and BIDDER can assume that it has not been successful if no notification is received within the bid validity period. BIDDER shall state the precise date of validity in the proposal. CLIENT shall be entitled to request BIDDER to extend Bid Validity without any BIDDER's exception.

- 1.12 BIDDER is requested to use the term "CONTRACTOR/BIDDER" instead of its specific company business name in their submission of Bid Proposal except for covering letter, header and footer.
- 1.13 At any time prior to Bid Closing Date, CLIENT, for any reason, whether at its own initiative or in response to a clarification requested by BIDDER, may modify the ITB by amendment (including the extension of Bid Closing Date, if necessary) by sending the amendment of ITB in writing to all BIDDERS prior to the Bid Closing Date. These amendments shall be part of ITB. BIDDERS shall notify the CLIENT by email or by fax to acknowledge their receipt of said amendments.
- 1.14 FAILURE TO STRICTLY COMPLY WITH THE INSTRUCTION AS SET FORTH IN THIS DOCUMENT WILL RESULT IN BIDDER'S PROPOSAL BEING DEEMED NON-RESPONSIVE IN WHICH CASE IT MAY BE DROPPED FROM FURTHER CONSIDERATION.

2.0 INTENTION TO BID

- 2.1 BIDDER is advised to thoroughly check the completeness of the ITB upon receipt. BIDDER must inform CLIENT within five (5) working days from the bid issue date if any of the pages are missing.
- 2.2 BIDDER is **required to acknowledge receipt of the ITB** in accordance with the ITB Acknowledgement Letter Form set out in PART 1- SECTION 2 - BIDDING FORMS and intention to submit proposal or otherwise by fax **at least five (5) working days** from bid issuance date or the date BIDDER received the Bid. BIDDER is also advised to confirm its address and name a representative to whom all communications from CLIENT shall be addressed to. BIDDER to note that CLIENT's Supplied Data can only be sent to BIDDER once CLIENT receives BIDDER's confirmation on the Confidentiality Statement.
- 2.3 Should BIDDER decline to submit a proposal, BIDDER shall state in writing the reason(s) for declining and is required to promptly return the ITB to CLIENT, and in all such cases this shall be done not later than the bid closing date.
- 2.4 All ITB returned shall be forwarded to the address as given in Item 10.3 herein, with the following wordings clearly marked on the cover/envelope.
 - (a) "DECLINE TO BID-DOCUMENTS RETURNED"
 - (b) ITB NUMBER and TITLE
 - (c) BIDDER'S NAME

3.0 EXCLUSIVITY OF BID – NOT APPLICABLE

BIDDER is required to submit Bid Proposal in conjunction with the Principal and the Principal MUST be the prime vendor for the total proposal package. BIDDER is also required to submit a support letter from Principal (if any).

4.0 SCOPE OF WORKS

WORKS to be provided under this ITB shall be defined in **EXHIBIT I – SCOPE OF WORKS** of the CONTRACT document.

5.0 PRICE QUOTATION

- 5.1 The Domestic BIDDER's price quotation shall be quoted in Vietnam Dong (VND). In order to have the Price quotation denominated in United State Dollar (USD), Domestic BIDDER must submit together with its price proposal the permission to do so.
- 5.2 The Foreign BIDDER's price quotation shall be quoted in United State Dollar (USD).
- 5.3 Once specified, the unit prices shall prevail throughout the life of the CONTRACT and shall not be subjected to revision by reason of cost escalation nor currency fluctuations.
- 5.4 PRICE OF COMPENSATION
 - 5.4.1 BIDDER's Bid Proposal shall be in full conformity with the requirements as set out in this Bid document.
 - 5.4.2 BIDDER should specifically note that subsequence to the Bid Closing Date, no alteration in price quotation will be permitted whatsoever.
 - 5.4.3 Prices are to be itemized according to the Item numbers in the PART 1- BIDDING FORMS- COMMERCIAL BID FORM attached hereto. Unit price and total price must be clearly stated in the quotation. All discounts, in percentage of total estimated contract value, are to be stated separately.
- 5.5 The proposed CONTRACT PRICE shall indicate whether it is inclusive of Vietnamese taxes (VAT, CIT, etc.) or not. In the event that the quoted prices do not specify this, they shall be treated as inclusive of all taxes

6.0 BID EXCEPTIONS

- 6.1 CLIENT kindly remind BIDDER to ensure full clarification of the bid with the CLIENT prior to submission (comply with the form as referred in the Attachment No.1 Clarification Request). It is essential to obtain all necessary information and address any uncertainties to ensure the bid is complete and aligned with the requirements. Please note that the CLIENT will not accept any deviations with cost impact for this package after submission. We encourage you to thoroughly review and confirm all aspects of the bid to avoid any discrepancies or non-compliance
- 6.2 In the event BIDDER has any change that is considered of mutual benefit or if there is any exception to ITB document, BIDDER must state the changes or exceptions

- proposed by using the Exception Form as set out in BIDDING FORMS and giving specific reasons thereof. BIDDER must indicate clearly the effect, if any, these changes or exceptions may have on BIDDER's price quotation and CONTRACT PRICE if the change or exceptions were to be accepted by CLIENT. CLIENT will review each change or exception on a case-by-case basis, **but in no event shall BIDDER's base quotation be qualified by any such change or exception nor will CLIENT be obligated to accept any such change or exception.**
- 6.3 Changes or exceptions to the ITB document expressed after the Bid Closing Date will not be entertained.
- 6.4 If BIDDER cannot accept CLIENT's wording or any other requirement at any price, and is willing to risk having its proposal rejected on this basis, then BIDDER must include the following statement under the "CHANGE IN BID PRICE/DELIVERY" column of the Exceptions Form:
- "FIRM - WILL NOT ACCEPT CLIENT'S WORDING/REQUIREMENT AT ANY PRICE".
- 6.5 BIDDER shall quote the firm unit price by which the Price will be adjusted (either up or down) should CLIENT not accept BIDDER's proposed changes or exceptions.
- 6.6 BIDDERS shall provide a softcopy of its UN-PRICED EXCEPTIONS using "Track Changes" in native Excel format submitted together with the Technical and Unpriced Package.
- 6.7 Failure to provide exceptions will convey that the terms and conditions in the Contract Form are acceptable and no further negotiations may be accepted by CLIENT
- 6.8 Where exceptions have been provided in the Bid, CLIENT reserves the right to enter into negotiations when CLIENT selects the successful bid.

7.0 BID BOND

Together with the Bid Proposal, BIDDER shall submit a Bid Bond (in a separate sealed envelope) as indicated in **PART 1- SECTION 2- BIDDING FORMS-GBF-06 - Bid Bond Form**. The value of the Bid Bond shall be at a fixed amount of **2,500 USD or 65,000,000 VND (In words: two thousand and five hundred United States Dollar or sixty-five million Vietnamese Dong)** and issued by a reputable commercial bank acceptable to CLIENT. Failure to submit such a Bid Bond shall entitle CLIENT to disqualify a Bid.

In case of Consortium, the Bid Bond will be provided by one of the following two methods:

- a) Each Consortium Partner shall provide separately Bid Bond, provided always that the total value of Bid Bond shall not be lower than the amount required hereof; if Bid Bond of any Consortium Partner is invalid the Bid Proposal of such Consortium shall be rejected according to the prerequisite criteria.

b) The Consortium Partners agree to appoint a Consortium Partner to provide Bid Bond for the whole Consortium. In this case, the Bid Bond may include the name of Consortium or name of the Consortium Partner providing the Bid Bond for the whole Consortium provided always that the total value of Bid Bond shall not lower than the amount required hereof.

This Bid Bond shall remain in force until thirty (30) days after the end of Bid Validity Period and any extension thereto. In the event, the extension of the Bid Validity Period agreed by the CLIENT and BIDDER, BIDDER shall, within seven (7) Days of such agreement, either provide a replacement Bid Bond or extend the Bid Bond for the period mutually agreed upon. In the event that BIDDER fails to comply with such instructions, CLIENT shall, at the expiry of the 7 days' period, be entitled to call upon the Bid Bond without further notice to BIDDER.

Bid Bond shall be considered as not acceptable if its value is lower than the required value, is not in the required currency, with shorter validity period, not submitted to the address by the time required by the ITB, states an incorrect BIDDER'S Name, is not original or without valid signature.

Bid Bond may be returned to the unsuccessful BIDDER within thirty (30) days from the date of announcement of the Bid results. For the successful BIDDER, the Bid Bond will be returned at BIDDER's request when the successful BIDDER provides the Bank Guarantee.

Bid Bond shall be forfeited and shall be disposed if the BIDDER:

- withdraws its Bid Proposal during the Validity Period of the Bid or any extension of validity the BIDDER has agreed to;
- do not commence the contract negotiation, finalization or decline to do so within thirty (30) days after receipt of contract award notice, or have completed the contract negotiation, finalization but refuses to sign the contract without valid reasons;
- in case of the successful BIDDER, fails to furnish the performance bond before signing the contract or before the contract comes into force.

8.0 BANK GUARANTEE

BIDDER's attention is drawn to **Article headed as Bank Guarantee** of the CONTRACT FORM whereby the successful BIDDER is requested to provide an irrevocable first call Bank Guarantee issued by a commercial bank in which Bank Guarantee shall be issued by its local branch operated in Vietnam acceptable by CLIENT to guarantee performance of BIDDER's obligation under the CONTRACT.

9.0 PROPOSAL FORMAT

9.1 BIDDER is to strictly adhere to the proposal format as set out below. **BIDDER must ensure that the "TECHICAL AND UNPRICED PACKAGE (TECHNICAL)" does not contain any pricing or cost. Failure to comply with these instructions may render BIDDER's proposal invalid.**

9.2 BIDDER is strictly requested to submit its BID PROPOSAL into two (02) separate

sealed packages:

- **VOLUME A – TECHNICAL PROPOSAL (UN-PRICED BID);**
- **VOLUME B – COMMERCIAL PROPOSAL (PRICED BID)**

and each volume shall be submitted as below:

- One (01) original;
- One (01) hard copy; and
- One (01) electronic copy and shall be included with the original copy of the Bid submission. BIDDER to note that the USB/ Hard Drive for Technical Proposal should be included in the TECHNICAL PROPOSAL sealed package and USB/ Hard Drive for Commercial Proposal should be included in the COMMERCIAL PROPOSAL sealed package. **Any commercial content included in the Technical Proposal shall be disqualified.**

The original volumes shall be marked “ORIGINAL”. The copies shall be numbered “COPY”. An electronic copy shall be provided as Hard Drive/USB memory stick in both scanned/PDF format and **editable format (Word/Excel)**.

In the event of discrepancy between the original and the copies or the electronic version, the ORIGINAL shall govern.

BIDDER shall ensure that BIDDER’s name and address and the bidding reference number and title are indicated on the cover of each package.

To preclude inadvertent opening by unauthorized parties, all envelopes shall be clearly marked as follows:

<p style="text-align: center;">VOLUME A – TECHNICAL PROPOSAL</p> <p style="text-align: center;">OR</p> <p style="text-align: center;">VOLUME B – COMMERCIAL PROPOSAL – DO NOT OPEN</p> <p style="text-align: center;">“ORIGINAL”, “COPY”</p> <p style="text-align: center;">(AS APPROPRIATE)</p> <p>ITB NO: PVEPPOC-DHN-2025-011</p> <p>PACKAGE: PROVISION OF MARINE WARRANTY SURVEY SERVICES (MWS), DAI HUNG NAM PROJECT, DAI HUNG FIELD DEVELOPMENT, BLOCK 05-1(A)</p> <p>SEALED BID PROPOSAL – DO NOT OPEN</p> <p>BIDDER: (BIDDER’S NAME: _____)</p>
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9.3 CONTENTS OF TECHNICAL AND UNPRICED PACKAGE (TECHNICAL)

BIDDER is requested to review the PART 1-SECTION 2- BIDDING FORMS carefully before submission

No.	Item No. of the Instruction and Information to BIDDER	Remarks
	Within 5 Working Day After receiving the ITB	
GBF-01	ITB Acknowledge Letter	
GBF-02	Confidentiality Statement	CLIENT's SUPPLIED DATA if any shall be provided once BIDDER submit this form
	Volume A: Technical and Un-priced Proposal	No Commercial Value in these forms
GBF-03	Proposal Letter Form (Unpriced)	
GBF-04	Power of Attorney Form	
GBF-05	Consortium Agreement Form (if applicable)	
GBF-06	Bid Bond Form	
GBF-07	BIDDER's Company Information	
GBF-08	Financial Capability	
TBF-01	Experiences and Abilities	
TBF-02	Project Execution	
TBF-03	Organization Chart and Key Personnel	
TBF-04	Subcontractors	
TBF-05	Unpriced EXHIBIT II Compensation	
TBF-06	Other Information	
TBF-07	Exceptions and Qualifications	

9.4 CONTENTS OF PRICED PACKAGE (COMMERCIAL)

Every page of BIDDER's price proposal must bear BIDDER's company seal/ initial.
 Priced package shall include the following:

	Volume B : Commercial (Priced) Proposal	
GBF-03	Proposal Letter (Priced)	
CBF-01	Schedule of Contract Price	
CBF-02	Commercial Exceptions/ Qualifications	

10.0 SUBMISSION OF PROPOSAL

10.1 NOT APPLICABLE

10.2 BIDDER shall ensure that all proposals or submissions to CLIENT, pertaining to the enquiry are properly sealed and that the cover of each package is clearly marked in **bold letters** with the following wordings:

- (a) ITB number and the title.
- (b) BIDDER's name and return address.
- (c) "TECHNICAL AND UNPRICED PROPOSAL" or "PRICED PROPOSAL".
- (d) "PRIVATE AND CONFIDENTIAL"

10.3 All communications and correspondence with regards to ITB and clarification shall be made to the following address:

**DOMESTIC PETROLEUM OPERATING BRANCH – PETROVIETNAM
EXPLORATION PRODUCTION CORPORATION LIMITED (PVEP-POC)**

15th Floor, Victory Tower

12 Tan Trao Street, Tan My Ward

Ho Chi Minh City, S.R Vietnam

Tel: (84-28) 3776 2222 Fax : (84-28) 3872 1079/1088

Attention : Mr. Nguyen Xuan Ninh – Director

Email: trungnn@pvep.com.vn

Copy email: luandv@pvep.com.vn; hann@pvep.com.vn; dovh@pvep.com.vn,
xuannpt@pvep.com.vn; linhnth@pvep.com.vn

All communications with regards to bid clarifications shall be made in writing and must indicate the ITB number and title and send to the address given above. Such bid clarifications shall reach the address given above **at least seven (07) days** prior to the Bid Closing Date. CLIENT shall preserve the right not to respond to bid clarifications received later than the above mentioned time.

Submission of Bid Proposal shall be made to the following address:

**DOMESTIC PETROLEUM OPERATING BRANCH – PETROVIETNAM
EXPLORATION PRODUCTION CORPORATION LIMITED (PVEP-POC)**

15th Floor, Victory Tower

12 Tan Trao Street, Tan My Ward

Ho Chi Minh City, S.R Vietnam

Tel: (84-28) 3776 2222 Fax : (84-28) 3872 1079/1088

Attention : Mr. Nguyen Xuan Ninh – Director

- 10.4 BIDDER is strongly advised to deliver the proposals by hand in order to assure timely receipt by CLIENT. If BIDDER elects to mail the proposal, BIDDER is advised to use a fast and reliable delivery service e.g. courier. BIDDER should advise CLIENT by fax the date on which the proposal was mailed and details of the delivery service.
- 10.5 Responsibility for timely delivery of the proposals to the correct address rests fully with BIDDER. CLIENT does not accept late bids submission. Delivery to the wrong address shall not be an excuse for late delivery.
- 10.6 BIDDER must ensure that the proposal is delivered to the address given in Item 10.3 above no later than **10:00 hours** *05th January* **2026 (Vietnam Time, GMT+7). LATE DELIVERED BIDS WILL NOT BE ENTERTAINED.**
- 10.7 Bid Proposal as well as all correspondences and documents relating to the ITB exchanged by BIDDER and CLIENT shall be written in English. Supporting documents and printed literature furnished by BIDDER may be in another language provided they are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Bid Proposal, the translation shall govern.

11.0 ACCEPTANCE

- 11.1 CLIENT may, at CLIENT option, reject all proposals received or may accept any proposal which, in CLIENT's sole judgment, is the most advantageous to CLIENT. CLIENT reserves the right to accept or reject all or part of the proposal at CLIENT's discretion and will be under no obligation to explain the reasons thereof.
- 11.2 Award Strategy: the primary award strategy is Single Award. However, CLIENT reserves the right to award CONTRACT for all or a portion of the WORKs to one or more than one BIDDER at its own discretion. All prices and rates quoted must be consistent as per BIDDER's Proposal even if partial award shall be applied.
- 11.3 CLIENT shall not be deemed to have accepted all or any part of a proposal unless and until a written acceptance is issued.
- 11.4 Any award as a result of this ITB will be through a properly executed contract issued by CLIENT. Prior to this, CLIENT may send the BIDDER a Letter of Award in order to initiate immediate placement of order. Upon receipt of the Letter of Award, BIDDER shall proceed immediately with the work mentioned in the Letter of Award.
- 11.5 CLIENT reserves the right to declare the Bid process as "void" at any time if it deems to be in the CLIENT's interests.

12.0 PAYMENT

- 12.1 Payments shall be made in accordance to **Article headed as "INVOICING AND PAYMENT"** of CONTRACT FORM attached hereto.
- 12.2 Any proposal on progress payments shall be based on "value received" or verifiable milestones and not merely the passage of time and not for merely placing the CONTRACT.

ATTACHMENT 1

CLARIFICATION REQUEST FORMAT (TYPICAL)

From:	Fax Number:
Bidder:	Date:
Number of Pages, cover +	Reference Number:
To:	Clarification Request No.:
Attention: _____	Fax Number: (+84)
	Invitation to Bid Ref:
	Title:

[For clarification questions, the following form shall be used. In addition to sending by fax, Bidders are requested to send electronic copy in native file format – BIDDER is kindly requested to use the Excel format for ease of response by CLIENT]

Item No.	ITB Section Reference	Comment / Response	Question/ Clarification Request
1		BIDDER	
		CLIENT	
2		BIDDER	
		CLIENT	

Project Name: Dai Hung Nam Project, Dai Hung Field Development, Block 05-1(a), Offshore Vietnam.

ITB No.: PVEP-POC-DHN-2025-011

Package: Provision of Marine Warranty Survey (MWS) Services

PART 1-SECTION 2 – 2.1 GENERAL BIDDING FORMS



PART 1

SECTION 2 - BIDDING FORMS

2.1 GENERAL BIDDING FORMS

2.1 GENERAL BIDDING FORMS

TABLE OF CONTENTS

2.1	General Bidding Forms
GBF-01	ITB Acknowledgment Letter
GBF-02	Confidentiality Statement
GBF-03	Proposal Letter Form
GBF-04	Power of Attorney Form
GBF-05	Consortium Agreement Form
GBF-06	Bid Bond Form
GBF-07	BIDDER's company information
GBF-08	Financial Capability

BIDDING FORM-GBF-01

ITB ACKNOWLEDGEMENT LETTER

Date: _____

Bidder Ref. No.: _____

To: Domestic Petroleum Operating Branch – Petrovietnam Exploration Production Corporation Limited

Attn. : Mr. Nguyen Xuan Ninh – Director

Fax : (84-28) 38721079/38721088

Subject : Dai Hung Nam Project, Dai Hung Field Development, Block 05.1(a), Offshore Vietnam

ITB Number : PVEP-POC-DHN-2025-011

Package : Provision of Marine Warranty Survey (MWS) Services.

- () We acknowledge receipt of the subject ITB and all referenced documents therein.
- () We have read the ITB and all attachments and will submit our bid proposal to CLIENT on or before the bid closing date.
- () We confirm our adherence to the highest standards of business ethics and, in particular, we have established precautions to prevent any of our officers, employees, or agents from making, receiving, providing or offering substantial gifts, entertainment, payment, loans or other considerations which may influence individuals.
- () We will not submit a bid proposal; ITB and all attachments will be disposed / returned upon CLIENT request.

Reason for declining:

.....

This ACKNOWLEDGEMENT OF INTENTION TO BID confirms that we agree to treat the ITB (and any subsequent information provided to us) as confidential and proprietary information; that the ITB (and any subsequent ITB Documents) will not be reproduced without the prior written consent of CLIENT, other than for the purposes of preparing our PROPOSAL (and any subsequent UN-PRICED (TECHNICAL) / PRICED (COMMERCIAL) PROPOSAL); and that we will dispose / return all copies of the ITB Documents to CLIENT at CLIENT's request.

We further confirm that we will complete and deliver our PROPOSAL to CLIENT no later than **10:00 hrs (Vietnam Time) of / / 2025.**

Contact information

Name of Single Point of Contact

Project Name: Dai Hung Nam Project, Dai Hung Field Development, Block 05-1(a), Offshore Vietnam.

ITB No.: PVEP-POC-DHN-2025-011

Package: Provision of Marine Warranty Survey (MWS) Services

PART 1-SECTION 2 – 2.1 GENERAL BIDDING FORMS



Facsimile Number
Telephone Number
Email address
Postal Address
.....
.....

Yours faithfully

.....
(For and on behalf of _____)

EMAIL TO:

Email :
Copy email:

*[Please sign and return these forms promptly by facsimile & email within five (05)
Vietnamese working days upon receipt of this ITB]*

✓

BIDDING FORM - GBF-02
CONFIDENTIALITY STATEMENT

Given by : _____
(hereinafter referred to as “BIDDER”)

To: **Domestic Petroleum Operating Branch – Petrovietnam Exploration Production Corporation Limited**

15th Floor, Victory Tower, 12 Tan Trao Street, Tan My Ward,
Ho Chi Minh City, S.R. Vietnam
Tel: (84-028) 3776 2222
Fax: (84-028) 3872 1079/1088

ITB No.: **PVEP-POC-DHN-2025-011**

Package: **“Provision of Marine Warranty Survey (MWS) Services.”**

In consideration of BIDDER’s receipt of any part of the documents issued by CLIENT in respect of the subject ITB and any associated information subsequently issued by CLIENT (collectively referred to as “Confidential Information”), BIDDER undertakes and agrees as follows:

1. All Confidential Information shall be kept strictly confidential and shall not be disclosed by BIDDER without CLIENT’s written consent.
2. BIDDER shall not use the Confidential Information for any purpose whatsoever other than to prepare its Bid Proposal for the provision of **Package:** _____.
3. All Confidential Information shall remain the exclusive property of CLIENT, and BIDDER shall promptly return all of it when CLIENT asks BIDDER to do so. At the same time BIDDER shall destroy any further copies or analyses made from the Confidential Information.
4. BIDDER shall not make any public announcement whatsoever relating to the ITB or bidding process.
5. BIDDER shall ensure that its employees and agents, and any consortium partners and their employees and agents, comply with the confidentiality obligations set out in this document.
6. BIDDER will only disclose Confidential Information to any entity mentioned in Item 5 above (including candidate subcontractors and suppliers who are participating in preparing, or providing information for, BIDDER’s proposal or bid) to the extent necessary for each such entity to complete its respective portion of the proposal or bid. BIDDER shall not make such disclosure until it has secured, for the benefit of CLIENT from the entity to which the disclosure is to be made, a confidentiality undertaking in the same form and content as this document. BIDDER undertakes to ensure that all such entities shall comply with their confidentiality undertakings.

BIDDER understands and expressly agrees that a breach of any of the above undertakings will be grounds for CLIENT to eliminate BIDDER from further consideration.

For and on behalf of BIDDER:

Signature: _____ / Date: _____

Project Name: Dai Hung Nam Project, Dai Hung Field Development, Block 05-1(a), Offshore Vietnam.

ITB No.: PVEP-POC-DHN-2025-011

Package: Provision of Marine Warranty Survey (MWS) Services

PART 1-SECTION 2 – 2.1 GENERAL BIDDING FORMS



Name: _____

Title: _____

Company: _____

*[Please sign and return these forms promptly by facsimile & email within five (05)
Vietnamese working days upon receipt of this ITB]*

BIDDING FORM- GBF-03

1. PROPOSAL LETTER FORM (UN-PRICED)

Ref Number: [BIDDER TO INSERT REF. NUMBER OF ITS BID PROPOSAL]

From: [BIDDER TO INSERT NAME OF BIDDER],

To : Domestic Petroleum Operating Branch – Petrovietnam Exploration Production Corporation Limited

15th Floor, Victory Tower, 12 Tan Trao Street, Tan My Ward,
Ho Chi Minh City, S.R. Vietnam
Tel: (84-028) 3776 2222
Fax: (84-028) 3872 1079/1088

Attn. : Mr. Nguyen Xuan Ninh – Director

ITB No. : PVEP-POC-DHN-2025-011

Package : “Provision of Marine Warranty Survey (MWS) Services.”

Dear Sir,

We, the undersigned, certify that we have read and understood the subject Invitation to Bid (“ITB”) and all documents forming the ITB package.

- a. We, the undersigned, offer the supply of **Package:** _____ as quoted in our bid proposal on the term and subject to the conditions as detailed in the said ITB documents;
- b. We confirm that we have fully satisfied ourselves as to the extent, the nature of the work to be performed;
- c. We agree to abide by this Bid for the period of **One Hundred And Eighty (180)** days from Bid Submission Deadline specified in ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- d. If our Bid is accepted, we commit to submit a Performance Bond strictly in accordance with the pro-format included in this ITB for the due performance of the Contract and submit it to CLIENT within period required by Contract;
- e. We are not participating, as BIDDER, in more than one Bid in this bidding process;
- f. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed;
- g. We understand that you are not bound to accept the lowest bid and agree that you retain the right to reject any or all bids;
- h. We agree to bear all and any costs incurred by us in connection with the preparation and submission of this bid whether it is successful or not and agree that you are not liable in any way whatsoever for such costs;

Project Name: Dai Hung Nam Project, Dai Hung Field Development, Block 05-1(a), Offshore Vietnam.

ITB No.: PVEP-POC-DHN-2025-011

Package: Provision of Marine Warranty Survey (MWS) Services

PART 1-SECTION 2 – 2.1 GENERAL BIDDING FORMS



i. We certify/confirm that we are eligible to perform and execute this scope of supply.

Dated this day of _____ 2025

[General Director's signature, name & stamp] (*)

In the capacity of _____ [position]

Duly authorized to sign this bid for and on behalf of _____ [name of BIDDER]

Note:

(*) This form must be signed by the BIDDER's General Director. Otherwise, an Authorization letter signed by BIDDER's General Director is required.

2. PROPOSAL LETTER FORM (PRICED)

Ref Number: [BIDDER TO INSERT REF. NUMBER OF ITS BID PROPOSAL]

From: [BIDDER TO INSERT NAME OF BIDDER],

To : Domestic Petroleum Operating Branch – Petrovietnam Exploration Production Corporation Limited.

15th Floor, Victory Tower, 12 Tan Trao Street, Tan My Ward,
Ho Chi Minh City, S.R. Vietnam
Tel: (84-028) 3776 2222
Fax: (84-028) 3872 1079/1088

Attn.: Mr. Nguyen Xuan Ninh – Director

Subject:

ITB No.: PVEP-POC-DHN-2025-011

Package: “Provision of Marine Warranty Survey (MWS) Services.”

We, the undersigned, certify that we have read and understood the subject Request for Quotation (“ITB”) and all documents forming the ITB package.

- a. We, the undersigned, offer the supply of **Package:** _____ as quoted in our bid proposal on the term and subject to the conditions as detailed in the said ITB documents;
- b. The total price considered to cover the scope that we are able to supply shall be _____ USD / VND [*insert the amount both in word and in number, the currency to bid*]
- c. We confirm that we have fully satisfied ourselves as to the extent, the nature of the work to be performed
- d. We agree to abide by this Bid for the period of **One Hundred and Eighty (180)** days from Bid Submission Deadline specified in ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- e. If our Bid is accepted, we commit to submit a Performance Bond strictly in accordance with the pro-format included in this ITB for the due performance of the Purchase Contract and submit it to CLIENT within period required by the Contract;
- f. We are not participating, as BIDDER, in more than one Bid in this bidding process;
- g. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed;
- h. We understand that you are not bound to accept the lowest bid and agree that you retain the right to reject any or all bids;



- i. We agree to bear all and any costs incurred by us in connection with the preparation and submission of this bid whether it is successful or not and agree that you are not liable in any way whatsoever for such costs;
- j. We certify/confirm that we are eligible to perform and execute this scope of supply.

Dated this day of _____ 2025.

[General Director's signature, name & stamp] (*)

In the capacity of _____ [position]

Duly authorized to sign this bid for and on behalf of _____ [name of BIDDER]

Note:

(*) This form must be signed by the BIDDER's General Director. Otherwise, an Authorization letter signed by BIDDER's General Director is required.

BIDDING FORM- GBF-04
POWER OF ATTORNEY FORM

Letterhead of BIDDER

Date:

To : Domestic Petroleum Operating Branch – Petrovietnam Exploration Production Corporation Limited.

15th Floor, Victory Tower, 12 Tan Trao Street, Tan My Ward,
Ho Chi Minh City, S.R. Vietnam
Tel: (84-028) 3776 2222
Fax: (84-028) 3872 1079/1088

Attn.: Mr. Nguyen Xuan Ninh – Director

Subject:

ITB No.: PVEP-POC-DHN-2025-011

Package: “Provision of Marine Warranty Survey (MWS) Services.”

I, the undersigned - the Legal Representative of [Name of BIDDER], hereby authorize and empower [name of Authorized Person and Position] to be my true and lawful attorney to

1. Signing Proposal Letter;
2. Signing transaction documents, correspondence with CLIENT during the Bidding Process, including, but not limit to, ITB Clarification Request, Bid Clarification;
3. Participating in Contract Negotiation and Finalization;
4. Signing petitions if the BIDDER has any petitions;
5. Signing contract with CLIENT if we are selected

For the provision of [] under the ITB No.: []

This Power of Attorney is effective as from _____ to _____.

Yours faithfully,

For and behalf of [name of BIDDER].

Name of Legal Representative of BIDDER

Position:

The authorized person only performs the tasks within the area of competence of a legal representative of _____ [insert name of BIDDER]. _____ [insert name of

BIDDER] is totally responsible for the tasks performed by _____ [*name of authorized person*] within the authorization scope.

The letter of authorization is effective from _____ [*date*] to _____ [*date*] ⁽³⁾ and is made into _____ copies with equal value. _____ copies are kept by the authorizer, and _____ copies are kept by the authorized person.

Authorized person

[*insert name, position, signature, and seal (if any)*]

Notes:

Authorizer

[*insert name, position, signature, and seal of legal representative of BIDDER*]

(1) The original copy of the letter of authorization must be sent to PVEP together with the application for Bid Proposal prescribed in Section I, Article III, Clause 4.1. The deputy, subordinate of the BIDDER's legal representative, branch manager, and representative office manager may be authorized by the BIDDER's legal representative to perform one, some, or all of the aforementioned tasks. The seal used in this case may be the BIDDER's or the organization of the authorized person. The authorized person must not authorize another person.

(2) The authorization covers one, some, or all of the said tasks.

BIDDING FORM- GBF-05
CONSORTIUM AGREEMENT FORM

_____, Date: _____

ITB No.: _____

Package: _____

We, representatives of the Parties of the Consortium Agreement, including:

Name of the Consortium Partner (Name of Each Consortium Partners) _____

Represented by: _____

Title: _____

Address: _____

Power of Attorney No. _____ dated _____ (*in case of authorization*).

The Parties (hereinafter referred to as Partners) agreed to enter into this Consortium Agreement with the following terms and conditions:

Article 1: General Provisions

1. The Partners are willing to form a Consortium to participate in the ITB No.: _____ for PROVISION OF _____ (hereinafter referred to as “ITB”) to DOMESTIC PETROLEUM OPERATING BRANCH – PETROVIETNAM EXPLORATION PRODUCTION CORPORATION LIMITED (hereinafter referred to as “PVEP-POC” or “CLIENT”).
2. The Partners agree that the name of the Consortium for all correspondences related to TENDER is: _____ [*specify name of the Consortium as agreed*].
3. The Partners confirm that neither of them will unilaterally participate in the bidding of this ITB as an independent BIDDER of partner of other consortium. If the consortium is awarded the Contract, neither partner will refuse to execute its obligations and duties as agreed in the Contract unless otherwise agreed in writing by the Consortium Partner. If the Consortium Partner refuses to fulfill its own obligations as agreed then such Partner is to:
 - Compensate for all damages to other Consortium Partners;
 - Compensate for all damages to CLIENT as stipulated in the Contract;
 - Other penalty [*specify other penalty*].

Article 2. Responsibilities of the Partners

The Partners agree that the responsibilities of each Partner for execution of the Tender shall be as follows:

1. Leading Partner of the Consortium:
The Partners agreed to appoint _____ [*specify the name of Leading Partner of the Consortium*] to be the Leading Partner of the Consortium to act on behalf of the Consortium in the following works:

- 1.1. Signing Proposal Letter;
- 1.2. Signing transaction documents, correspondence with CLIENT during the Bidding Process, including, but not limit to, Tender Clarification Request, Bid Clarification;
- 1.3. Participating in Contract Negotiation and Finalization;
- 1.4. Signing petitions if the BIDDER has any petitions;
2. The Consortium Partners:
[Specify the scope of work, responsibilities of each Partner, including the Leading Partner of the Consortium and, if possible, to specify the percentage of appropriate value].

Article 3: Validity of the Consortium Agreement

1. This Consortium Agreement is valid from the date of signing.
2. This Consortium Agreement will expire in any of the following cases:
 - The Partners completed their obligations, duties and agreed to liquidate the Contract;
 - The Partners agreed to terminate this Agreement and the eligibility of the Consortium for this bidding is no longer valid;
 - Cancellation of Bidding Process of the Tender according to the notification of CLIENT.

This Consortium Agreement is made in ____ originals, each Partner will keep ____ original(s), all originals are equally valid.

LEGAL REPRESENTATIVE OF THE LEADING CONSORTIUM PARTNER

[Specify full name, title, sign and seal]

LEGAL REPRESENTATIVES OF THE CONSORTIUM PARTNERS

[Specify full name, title, sign and seal of each Consortium Partner]

BIDDING FORM - GBF-06

BID BOND FORM *Letterhead OF BANK*

BID BOND TO ITB No.: _____

Package: _____

Date: _____

To: **DOMESTIC PETROLEUM OPERATING BRANCH – PETROVIETNAM EXPLORATION PRODUCTION CORPORATION LIMITED** (hereinafter referred to as the "CLIENT")

Basing on the fact that _____ [*name and registered head office address of the BIDDER*], (hereinafter referred to as "BIDDER"), will participate to the Bidding for your ITB No. for the [_____].

We _____ [*name of the BANK*], having registered office located at _____ [*address of registered office of the BANK*] (hereinafter referred to as "BANK"), pledge to BIDDER to secure for the BIDDER to participate in bidding for said ITB with an amount of _____ VND/USD (In words: _____)

- A. We shall immediately transfer to CLIENT the amount of money mentioned above when CLIENT notifies in writing that BIDDER breaks the requirements specified in the ITB documents⁽¹⁾.
- B. This Bid Bond is valid for 210 days from the bid closing date. Any claim of CLIENT related to this Bid Bond shall be received by [*name of the BANK*] before expiry of above mentioned validity period.
- C. Any payments made upon your request shall be net and free of and without any present and future deductions such as for the payment of any taxes, executions, duties, expenses, fees, deductions or retentions regardless of the nature thereof or the authority levying the same.
- D. The undertakings in this Bid Bond constitute direct, unconditional and irrevocable obligations on our part. We shall not be exonerated from all or any part of such obligations for any reason or cause whatsoever, such as changes in the terms and conditions of the ITB or extension of the Bid Validity Period or changes in the scope of the Project or nature of the WORK required to be executed by the BIDDER or failure to perform or the carrying out of any act or procedure by you or by a third party that would or could exempt or release us from our obligations and liabilities stipulated in this Bid Bond.
- E. All terms capitalized and not otherwise defined in this Bid Bond adopt the definitions set out in the ITB.

- F. Once signed and sealed by an authorised person of us, this Bid Bond is legally binding on us. In case of any doubt or uncertainty as to the authenticity of this Bid Bond, please contact in the address as below for verification:

Address:

Facsimile number:

Telephone number:

Attention:

Legal Representative of the BANK

[Specify name, title, sign and seal]

Notes:

(¹) If the Bidder is a Consortium and the Consortium Partners provide separate Bid Bond or one Consortium Partner provides Bid Bond for the entire Consortium, then this requirement will be amended as follows: "We shall immediately transfer to CLIENT the amount of money mentioned above when CLIENT notifies in writing that BIDDER or any Partner in BIDDER's Consortium breaks the requirements specified in the ITB documents".

BIDDING FORM - GBF-07

BIDDER'S COMPANY INFORMATION

1. BIDDER shall provide a succinct company profile containing as minimum information on the following:
2. Certification:
 - a) Form and copies of company's certification including but not limited to business registration certificate or investment certificate issued pursuant to law, or a decision on establishment in the case of a domestic BIDDER which is an organization without business registration. A foreign BIDDER must have registration for its operation issued by the competent authority of the country of nationality of the BIDDER;
 - a) Provide date of incorporation or registration of Bidding entity (i.e. private company, partnership, joint venture, limited company, etc.);
 - b) Provide number of years established in the industry.
3. Power of Attorney:
4. Power of Attorney for BID signatory authority to bind BIDDER to fulfillment of commitments contained in its BID to perform scope of supply.
5. Policy & Philosophy:
6. A brief statement on the main operating policies/management philosophy adopted for work of this type.
7. Joint Execution Partner: If the BIDDER is submitting the BID as a partnership or joint venture, BIDDER shall provide:
 - a) All above information for each partner or joint venture participant ("Joint Execution Partner");
 - b) Provide relevant draft or final agreement / articles of association outlining the conditions of said agreement and responsibilities of the participants, including statements of Joint and Several Liability.

BIDDING FORM - GBF-08
FINANCIAL CAPABILITY (*)

No.	Description	2022	2023	2024	Remark
1	Turnover				
2	Profit before tax				
3	Profit after tax				
4	Current Assets				
5	Current Liabilities				
6	Total Assets				
7	Total Liabilities				

(*) BIDDER is requested to submit a notarized copy of the BIDDER's Annual Audited Financial Report for the years of 2022, 2023, 2024 which is audited by authorized organization in accordance with the regulation to certify the above statistics.

General Director
(or Authorized representative of the BIDDER)
[Name, title, signature and stamp if any]

2.2 TECHNICAL BIDDING FORMS

As you prepare your technical proposal for this SERVICES, CLIENT would like to emphasize the importance of thoroughly reviewing the Draft Contract and especially Exhibit I - Scope of Work, and providing all the necessary information to comply with the Bid Forms.

The Exhibit I - Scope of Work outlines the detailed requirements and expectations for the SERVICES. It is crucial that your technical proposal demonstrates a clear understanding of these requirements and your ability to meet them.

Please ensure that your technical proposal addresses all the requirements outlined in the Exhibit I - Scope of Work/ Technical Requisition and Bid Forms. Failure to provide the requested information may result in your bid being deemed non-compliant.

BIDDER must ensure that there are no monetary amounts included in its Technical (Unpriced) Bid which could lead to disqualification if so included.

Certain parts of the Technical Bid as presented by the successful BIDDER will be included in the Contract where appropriate and will be required to fully describe the obligations and responsibilities of the CONTRACTOR.

2.2	Technical Bidding Forms	
	Bidder's Experience and Abilities	TBF-01
	Execution Plan	TBF-02
	Organization and Key Personnel	TBF-03
	Subcontractors	TBF-04
	Un-priced Commercial Proposal	TBF-05
	Other Information	TBF-06
	Exceptions and Qualifications	TBF-07

Technical Bid Form TBF-01- BIDDER'S Track Records.

a. BIDDER's experiences (including for any Consortium members)

BIDDER shall provide details of MWS Services it has conducted or is conducting for offshore developments in Vietnam and Asia Pacific. The MWS will ultimately be the "Approver" of the critical WHP Jacket structure load-out, transportation, launching and WHP Topsides structure load-out, transportation and heavy lift operations, and other similar operations. BIDDER shall identify relevant experience in review of load-out, transportation, launching and heavy lift analysis, calculations, procedures, design, Deck Transportation Vessel (DTV), and all certification associated with such operations, by completing Table 01.a below and by providing any relevant and specific supporting details.

FORM 01.a – BIDDER'S PAST EXPERIENCE

Item No.	Name of contract	Name of project	Name of Client	Facilities included in Services	The Effective date of contract	The Expire date of contract	Project description	Scope of Services was performed by BIDDER
1								
2								
3								
...								

BIDDER may retype this table but the format/content must be the same.

b. Workload

BIDDER shall provide the current work in progress, the work awarded (booked) but not commenced and other work that BIDDER expects to be awarded in the next 12 months, that could conflict with the SERVICES addressed herein.

c. Manpower

BIDDER shall submit a man-hour histogram reflecting the existing secured work, future expected works and the works as mentioned in this scope of SERVICES. The man-hour histogram demonstrates that BIDDER has adequate resources, either in-house or external, to complete the SERVICES.

Technical Bid Form TBF-02 – Execution Plan

BIDDER shall develop & submit a proposed Project Execution Plan (Method of Statement for Scope of SERVICES) with the below guideline. More detail requirement please refer to EXHIBIT 1 – SCOPE OF SERVICES.

a) Quality Management System and Health, Safety and Environment (HSE):

- Quality Management System
 - BIDDER shall provide a comprehensive explanation of its Quality Managements system (QMS) with valid accreditation from a recognized accreditation body.
 - BIDDER shall include a copy of a valid certificate of registration to ISO 9001 and other or equivalent.
 - BIDDER shall outline the assurance plan including work by any SUBCONTRACTORS.
- Health, Safety and Environment (HSE)

BIDDER shall provide a copy of:

- Health, Safety and Environment Management System.
- Any valid certificate of registration to ISO 14001 or ISO45001 that they hold.
- Written statement that they and any subcontractor personnel will comply with the Company Drug, Alcohol and Search procedure.
- Written statement describing how they will meet their responsible for ensuring that their personnel and those of their Subcontractors are properly trained and competent to meet the safety demands of the Work, including describe how they manage and determine the fitness to work requirements for travel and working in an offshore environment.

b) Project Execution Plan (PEP)

- BIDDER shall, based on CLIENT furnished Scope of Services, detail its PEP for including but not limited to Document Review, Loading and Offloading for major Procurement packages, Marine spread suitability survey, attendance, witness and issue certificates for Load-out & Sea-fastening and Transportation & Installation. This shall include details for WHP Jacket, WHP Topsides, skid items and Infield pipelines, etc. BIDDER's PEP shall give clear and concise details of BIDDER's execution strategy and processes for executing the Services for each activity and the certifications required.
- List engineering software used for MWS work e.g. SACS, SESAM, MOSES, SAFETRANS etc. or equivalent to perform the MSW Services.
- Indicate any activities or other requirements from CLIENT to ensure the SERVICES completed in accordance with the project schedule.

Technical Bid Form TBF-03 – Organization and Key Personnel

BIDDER has to submit Project Organization Chart with PERSONNEL appropriate to the SERVICES.

a) ORGANIZATION

- Corporate Structure - Organizational chart showing BIDDER'S corporate structure, including all parent, subsidiary and related companies for the party or parties to the Proposal.
- Partnership Details/Parties Related to the BIDDER includes but not limited to:
 - Details of any partnership, joint venture agreement, trust account, agency agreement or the like stating their participation, equity and financial participation.
 - Signed undertakings from any proposed partners, co-ventures, trustees, agents, principals or other who participate in the supply of SERVICES, clearly stating the extent and limits of their participation.
- Ownership – a statement regarding the ownership of the party or parties to the BIDDER, agents, and the like, with particular reference to Vietnamese and international ownership.
- Proposed organization, the roles and responsibilities of the ALL PERSONNEL proposed; including any external or SUBCONTRACTOR'S PERSONNEL.
- Provide an organization chart showing reporting structure, identify any PERSONNEL participating from separate offices and / or other Work Sites locations and any SUBCONTRACTOR'S organizations/PERSONNEL.

b) PERSONNEL

Provide the list of personnel with clear full names, years of experience in oil and gas projects, CVs and qualified certificates of the PERSONNEL in accordance with the Scope of SERVICES.

c) PERSONNEL availability

- BIDDER shall demonstrate the availability of the proposed PERSONNEL at the start of the SERVICES and maintain the availability of PERSONNEL throughout SERVICES execution.

BIDDER shall identify any PERSONNEL that are not permanent staff and to identify any persons that are not currently working with BIDDER. For PERSONNEL that are not working with BIDDER, an explanation shall be provided on how BIDDER guarantees the availability of such personnel throughout the SERVICES.

Technical Bid Form TBF-04 – Subcontractors

BIDDER proposes to subcontract (if any) to the SUBCONTRACTOR(s) listed hereunder to perform the SERVICES:

Form 04 – Subcontractors	
SUBCONTRACTOR Name and Address	Proposed Scope of SERVICES

BIDDER shall provide specific details of its Subcontracting Plans and Procedures for execution of the Services including for any elements of the scope of Services (if applicable).

BIDDER shall provide detail of its prior or current experience with the Subcontractors listed above, if applicable. Otherwise, BIDDER shall explain why it is proposing the respective Subcontractors.

BIDDER shall confirm any proposed SUBCONTRACTOR scope and that the proposed SUBCONTRACTOR would be subject to CLIENT review and approval prior mobilization.

Technical Bid Form-05 – Unpriced Commercial Proposal

BIDDER to submit an Unpriced Exhibit II – Compensation. Please note that no commercial value to be filled in this form. BIDDER shall use the words “Quoted”, “Inclusive”, “No Quote” or “Not Available” where appropriate to replace the price in this Form

Any changes/ deviation from the format above must be presented to CLIENT in the Technical Bid Form TBF 07.

Technical Bid Form-06 – Other Information

BIDDER to provide herein any other information that BIDDER considers relevant to its Proposal

Technical Bid Form-07 – Exceptions and Qualifications

BIDDER shall submit a base Bid that shall be an offer to provide the SERVICES in strict accordance with all the terms, conditions, standards and specifications set forth in this ITB. The prices and rates associated with this base Bid shall be stated by BIDDER within TBF 01. Failure to provide such a base Bid may lead to rejection of BIDDER'S Bid in the sole discretion of CLIENT.

BIDDER shall fill in this FORM TBF 07, and specify its qualifications, exceptions to, or deviations from the ITB and the Form of CONTRACT in the form (un-priced) provided hereunder:

Item No.	Section / Clause	Date	Comment By	Exception / Qualification / Reason / Alternative	Status (Open/Closed)
1			BIDDER		
			CLIENT		
2			BIDDER		
			CLIENT		
3			BIDDER		
			CLIENT		
4			BIDDER		
			CLIENT		

Any exceptions/deviations are to be included in this Bid Form No.07 and are not to be raised by BIDDER in other parts of the Proposal. Others raise by BIDDER in other parts of the Proposal will not be entertained

(*) No price to be quoted in Technical (Un-price) proposal but in the Commercial (Price) proposal. BIDDER shall use the words "Quoted", "Inclusive", "No Quote" or "Not Available" where appropriate to replace the price in this Form TBF-07.

PART 1

SECTION 2

PROPOSAL BIDDING FORMS

2.3 COMMERCIAL BIDDING FORMS

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INSTRUCTIONS FOR PROPOSAL – BID FORMS

COMMERCIAL PROPOSAL

TABLE OF CONTENTS

1. General Compensation Principals
2. Bid Forms
 - Bid Form CBF1 - Schedule of Contract Price
 - Bid Form CBF2 - Commercial Exceptions / Qualifications

1. General Instruction:



Prices format and basis of pricing

- a. BIDDER is fully understanding the required Scope of Work – Exhibit 1, General Terms and Conditions, Compensation – Exhibit II and others requirements of the DRAFT CONTRACT. BIDDER's proposal is based on all the requirements to complete the Work; BIDDER is to ensure that price breakdown provided (CBF1) by CLIENT shall represent the compensation for the full scope required in this ITB. Any missing items in the breakdown is considered included somewhere in the other items (lumpsum part).
- b. As part of its Commercial Proposal, BIDDER shall submit a fully detailed and complete Compensation Proposal as described herein. BIDDER shall prepare and submit its prices in the format of forms provided hereunder based on CLIENT's schedule of payment proposed in to Exhibit II of the Draft Contract (Part II of the ITB), which once approved by the CLIENT shall form the basis of the prices to be included in Exhibit II - COMPENSATION of the Contract.
- c. BIDDER is to propose such prices and rates based on terms and conditions of DRAFT CONTRACT with the basis of compensation and reimbursement as specified in Exhibit II COMPENSATION thereof.
- d. All day rates are to apply pro-rata to part of a day.
- e. BIDDER shall submit its prices in United States Dollars (For Foreign Bidders) or Vietnamese Dong for Vietnamese Bidders. Escalation due to currency fluctuation will not be considered.
- f. BIDDER warrants that the rates, fees and prices contained herein are inclusive of all costs incurred by BIDDER in discharging its obligations under the Contract, both those which are expressly identified and those which may be reasonably inferred from the Contract.
- g. Provision of an item or service, as required by the Contract, shall mean at BIDDER's cost, unless expressly stated otherwise.
- h. BIDDER is requested to carry out a detailed arithmetic check on all extensions, sub totals and totals to satisfy itself of the accuracy of the Compensation Proposal. BIDDER is also requested to check there is consistency between the pricing tables and that sub totals and totals have been correctly carried forward.
- i. All the blank spaces in the pricing tables shall be filled in and no revisions to the text or format of the pricing tables will be accepted. If any space is left blank, this shall mean the price is zero or included elsewhere. Regarding Rates for Resources, if the resource description is not applicable, BIDDER can include in the blank space "N/A", denoting "Not Applicable".

FORM CBF 1- SCHEDULE OF CONTRACT PRICE

Overview

- a. Introduction and Overall As-Bid Price

Compensation for the SERVICES is based on the use of i) lump sum payments and ii) payment on a reimbursable basis as further explained hereunder.

BIDDER shall present its overall As-Bid Price in Form CBF1.1.

b. Lump Sum Pricing

Lump sum pricing shall apply only to the SERVICES related to the Document Review and Certificates. BIDDER shall enter its Bid Price in Form CBF1.2 as further instructed hereunder.

In the event of Contract, the lump sum prices as presented by BIDDER in its Commercial Bids will not be adjusted unless CLIENT requires additional SERVICES to be undertaken, all in accordance with the terms and conditions of CONTRACT. That is, any additional work required to fully perform the SERVICES will not be subject to additional compensation, unless CLIENT has specifically requested CONTRACTOR to perform additional SERVICES.

c. Reimbursable Payment

The SERVICES that will be compensated on a reimbursable basis include:

- SERVICES related to the inspection of marine spread prior to their mobilization
- SERVICES related to load-out & sea-fastening and transportation & installation at the construction yards and the offshore location.

On Form CBF1.3 and CBF1.4, BIDDER shall enter the “Lump Sum Unit Rate” against each of the activities listed in each of the aforementioned Exhibits.

BIDDER shall enter its Lump Sum Unit Rates against each of the activities for the two (02) locations / regions listed in Form CBF1.3 and CBF1.4 and its individual Lump Sum Unit Rates and Daily Unit Rates for SERVICES at the construction and offshore WORK SITES. All as would be fixed for the term in the event of contract. BIDDER shall include sufficient resources to cover travel time (within the man-day count) and travel expenses (within the respective boxes in each form) with due consideration to the extent of travel so required. BIDDER shall enter the total cost for each of the activities in Form CBF 1.2, 1.3 and 1.4 and the overall cost under each of the Form.

d. Unit Daily Rates

The following principles apply for daily Unit Daily Rates:

- a. Unit Daily Rates apply on an all-inclusive flat rate.
- b. The Unit Daily Rates shall apply on any day of the year, including weekends and public holidays.
- c. Overtime shall not be payable under any circumstances.

Unit Daily Rates for Offshore apply from the DAY that the PERSONNEL actually arrive at the mobilization point for transit to the offshore WORK SITE and will end on the Day that the PERSONNEL arrive back onshore from the offshore WORK SITE.

CLIENT reserves the right to challenge the Unit Rates presented by BIDDER if they are assessed to be inconsistent or otherwise above expectations.

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FORM CBF 1.1 - AS BID CONTRACT PRICE

Activity No.	Description	Price Mechanizm	Unit	Total Price (USD/VND)	Remarks
(a)	(b)	(c)	(d)	(e)	(f)
1	Engineering documents Reviews (Load-out, Sea-fastening, Transportation & Installation Analysis/calculations and related Engineering documentation for WHP-DHN Platform & HUC, Infield rigid Pipelines appurtenances and WPH-DH02 & FPU Modification and Other	Lump Sum Price	1 Lot		Refer to CBF 1.2: LUMP SUM PRICE BREAKDOWN BY FACILITY AND ELEMENT FOR DOCUMENT REVIEW - Price Schedule for Engineering & Document Reviews Activities and Scope of Services.
2	Marine Spread Suitability Surveys (inspections, review, witnessing any testing and approval of all marine spread before mobilization).				Refer to CBF 1.3: PROVISIONAL LUMP SUM FOR MARINE SPREAD SUITABILITY SURVEYS - Price Schedule for Pre-mobilization Vessel Suitability Surveys Activities and Scope of Services.
2.1	Marine Spread Suitability Surveys in VIETNAM	Provisional Sum			
2.2	Marine Spread Suitability Surveys in ASIA	Provisional Sum			
3	Load-out & Sea Fastening and Transportation & Installation Activities.				
3.1	Inspections for Load-out & Sea-fastening Attendance and Issue Load-out, Sail away Certificates - ONSHORE VIETNAM	Provisional Sum			Refer to CBF 1.4: PROVISIONAL SUM BREAKDOWN BY FACILITY AND ELEMENT FOR LOAD-OUT & SEA-FASTENING AND TRANSPORTATION & INSTALLATION ACTIVITIES - Price Schedule for Load-out and Sea-fastening.
3.2	Offshore Transportation & Installation Attendance & Issue Cut Sea-fastening/launching/upending/lifting Certificates - OFFSHORE VIETNAM	Provisional Sum			Refer to CBF 1.4: PROVISIONAL SUM BREAKDOWN BY FACILITY AND ELEMENT FOR LOAD-OUT & SEA-FASTENING AND TRANSPORTATION & INSTALLATION ACTIVITIES - Price Schedule for Transportation and Installation.

Project Name: Dai Hung Nam Project, Dai Hung Field Development, Block 05-1(a), Offshore Vietnam.

ITB No.: PVEP-POC-DHN-2025-011

Package: Provision of Marine Warranty Survey (MWS) Services

PART 1 – SECTION 2.3 – COMMERCIAL BIDDING FORMS



Activity No.	Description	Price Mechanizm	Unit	Total Price (USD/VND)	Remarks
(a)	(b)	(c)	(d)	(e)	(f)
	TOTAL ESTIMATED AS-BID PRICE →				=item 1 + 2 + 3

Note:

1. BIDDER is required to fill its accurate Total Price (column "e") for each Activity No (1 ~ 5, column "a") as presented in pertinent exhibits.
2. BIDDER is not allowed to make any conditions / deviations / modifications to this Exhibit
3. Failure to comply with these instructions may result in Proposals being rejected and BIDDERS disqualified at the sole discretion of CLIENT

FORM CBF 1.2 - LUMP SUM PRICE BREAKDOWN BY FACILITY AND ELEMENT FOR DOCUMENT REVIEW

FACILITIES / ELEMENTS		Lump Sum Price (USD / VND)	Remarks
Facilities / Elements	Docking piles installation	WBS 1.1	
	WHP-DHN Jacket and appurtenances	WBS 1.2	
	WHP-DHN Piles, Boat Landings, Drilling deck	WBS 1.3	
	WHP-DHN Topsides: 04 modules, helideck, flare boom, GLC, Air Cooler and appurtenances & shiploose items	WBS 1.4	
	Hook up and commissioning	WBS 1.5	
Subsea Facilities / Elements	Rigid Pipe Lines	WBS 2.1	
	Concrete Mattress and Free span correction	WBS 2.2	
	Shiploose items	WBS 2.3	
WHP-DH02 and FPU Modification	For FPU Modification: Produced water flash drum & Oily water hydrocyclone & Electrical pipeline flushing water pump & Diesel pipeline flushing water pump, etc	WBS 3.1	
	For WHP-DH02 Modification: Gaslift Scrubber & Chemical Injection package	WBS 3.2	
	For Riser reinforcement/ replacement/ installation on WHP-DH02.	WBS 3.3	
TOTAL LUMP SUM:			

Note:

- BIDDER is required to fill its Lump Sum Prices in line with each WBS only.
- BIDDER is not allowed to make any conditions / deviations / modifications to this Exhibit
- Failure to comply with these instructions may result in Proposals being rejected and BIDDERS disqualified at the sole discretion of CLIENT

Project Name: Dai Hung Nam Project, Dai Hung Field Development, Block 05-1(a), Offshore Vietnam.

ITB No.: PVEP-POC-DHN-2025-011

Package: Provision of Marine Warranty Survey (MWS) Services

PART 1 – SECTION 2.3 – COMMERCIAL BIDDING FORMS



FORM 1.3: PROVISIONAL LUMP SUM FOR MARINE SPREAD SUITABILITY SURVEYS

Item	Scope of Services Description	Est. Qty in VN	Est. Qty in ASIA	Unit	Price Mechanizm	Surveyor in Vietnam		Surveyor in ASIA		Remarks
						L/S Unit Rate (USD / VND)	Provisional Sum (USD / VND) (e = a x d)	L/S Unit Rate (USD / VND)	Provisional Sum (USD / VND) (g = a x f)	
1	Vessel Suitability Surveys:					(d)	(e)	(f)	(g)	(h)
1.1	Pre-installation survey:									
a	Pre-installation survey vessel	5		Off	Provisional Sum					
1.2	WHP-DHN									
1.2.1	DHN Docking piles installation									
a	- Heavy lift derrick vessel/ barge for docking piles installation	1		Off	Provisional Sum					
b	- Towing, AHT and Support Vessels	4		Off	Provisional Sum					
c	- ROV Survey Vessel	1		Off	Provisional Sum					
1.2.2	WHP-DHN Jacket including Piles and Appurtenances:									
a	- Launching barge	2	2	Off	Provisional Sum					
b	- Heavy lift derrick barge for upending and Set up Jacket into final position	1		Off	Provisional Sum					
c	- Heavy lift derrick vessel for Jacket piling and Boatlanding installation	1		Off	Provisional Sum					

Project Name: Dai Hung Nam Project, Dai Hung Field Development, Block 05-1(a), Offshore Vietnam.

ITB No.: PVEP-POC-DHN-2025-011

Package: Provision of Marine Warranty Survey (MWS) Services

PART 1 – SECTION 2.3 – COMMERCIAL BIDDING FORMS



Item	Scope of Services Description	Est. Qty in VN	Est. Qty in ASIA	Unit	Price Mechanizm	Surveyor in Vietnam		Surveyor in ASIA		Remarks
						L/S Unit Rate (USD / VND)	Provisional Sum (USD / VND) (e = a x d)	L/S Unit Rate (USD / VND)	Provisional Sum (USD / VND) (g = a x f)	
		(a)		(b)	(c)	(d)	(e)	(f)	(g)	(h)
d	- Towing, AHT and Support Vessels	12		Off	Provisional Sum					
e	- Transportation barge for piles & boatlandings	2		Off	Provisional Sum					
f	- ROV Survey Vessel	2		Off	Provisional Sum					
1.2.3	WHP-DHN Topsides modules (4 parts) and helideck & flare boom:									
a	- Transportation barge / Vessel	3		Off	Provisional Sum					
b	- Heavy lift derrick barge/ Vessel	1		Off	Provisional Sum					
c	- Towing, AHT and Support Vessels	8		Off	Provisional Sum					
1.3	Infield Pipelines									
1.3.1	Pipelines									
a	- Transportation barge for pipelines	3		Off	Provisional Sum					
b	- Pipe laying barge/ vessel	1		Off	Provisional Sum					

Project Name: Dai Hung Nam Project, Dai Hung Field Development, Block 05-1(a), Offshore Vietnam.

ITB No.: PVEP-POC-DHN-2025-011

Package: Provision of Marine Warranty Survey (MWS) Services

PART 1 – SECTION 2.3 – COMMERCIAL BIDDING FORMS



Item	Scope of Services Description	Est. Qty in VN	Est. Qty in ASIA	Unit	Price Mechanizm	Surveyor in Vietnam		Surveyor in ASIA		Remarks
						L/S Unit Rate (USD / VND)	Provisional Sum (USD / VND) (e = a x d)	L/S Unit Rate (USD / VND)	Provisional Sum (USD / VND) (g = a x f)	
		(a)		(b)	(c)	(d)	(e)	(f)	(g)	(h)
c	- ROV Survey Vessel	3		Off	Provisional Sum					
d	- Towing, AHT, Free span correction vessel and Support Vessels	8		Off	Provisional Sum					
1.3.2	Tie-in, Pre-com and commissioning Vessel									
a	- Diving support barge/Vessel (DVB/DSV) for tie-in activities	2	2	Off	Provisional Sum					
b	- Towing, AHT, Support/MP Vessels	4	4	Off	Provisional Sum					
a	- Precom and commissioning vessel for rigid pipelines	2	2	Off	Provisional Sum					
b	- ROV Survey Vessel	2	2	Off	Provisional Sum					
1.4	HUC									
a	- Accommodation barges/vessel	2		Off	Provisional Sum					
b	- Towing and AHTs	4		Off	Provisional Sum					
c	- ROV Survey Vessel	1		Off	Provisional Sum					
1.5	WHP-DH02 and FPU Modification									

Project Name: Dai Hung Nam Project, Dai Hung Field Development, Block 05-1(a), Offshore Vietnam.

ITB No.: PVEP-POC-DHN-2025-011

Package: Provision of Marine Warranty Survey (MWS) Services

PART 1 – SECTION 2.3 – COMMERCIAL BIDDING FORMS



Item	Scope of Services Description	Est. Qty in VN	Est. Qty in ASIA	Unit	Price Mechanizm	Surveyor in Vietnam		Surveyor in ASIA		Remarks
						L/S Unit Rate (USD / VND)	Provisional Sum (USD / VND) (e = a x d)	L/S Unit Rate (USD / VND)	Provisional Sum (USD / VND) (g = a x f)	
		(a)		(b)	(c)	(d)	(e)	(f)	(g)	(h)
a	Support/Multi Purposes Vessel and AHTs	6		Off	Provisional Sum					
b	Diving Support Vessel/Barge	1		Off	Provisional Sum					
c	Accommodation Vessel	2		Off	Provisional Sum					
					TOTAL PROVISIONAL SUM					

NOTE:

1. BIDDER is required to fill its Lumpsum Unit Rates (All-inclusive Rate) / Provisional Sums (from column d, e, f and g) in line with each activity.
2. BIDDER is not allowed to make any conditions / deviations / modifications to this Exhibit
3. Failure to comply with these instructions may result in Proposals being rejected and BIDDERS disqualified at the sole discretion of CLIENT

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Project Name: Dai Hung Nam Project, Dai Hung Field Development, Block 05-1(a), Offshore Vietnam.

ITB No.: PVEP-POC-DHN-2025-011

Package: Provision of Marine Warranty Survey (MWS) Services
PART 1 – SECTION 2.3 – COMMERCIAL BIDDING FORMS



FORM CBF 1.4 - PROVISIONAL SUM BREAKDOWN BY FACILITY AND ELEMENT FOR LOAD-OUT & SEA-FASTENING AND TRANSPORTATION & INSTALLATION ACTIVITIES

FACILITIES / ELEMENTS		Load-out & Sea-Fastening (Onshore Vietnam)					Transportation & Installation (Offshore Vietnam)					Remarks		
		Price Mechanism	Unit	Q'ty	L/S Unit Rate (USD / VND)	Provisional L/S Cost (USD / VND) (d = c x a)	Price Mechanism	Est. Days	Unit	Offshore Daily Rate (USD / VND)	Provisional Sum (USD / VND) (i = h x f)			
Facilities / Elements	WHP-DHN Docking piles installation	WBS 1.1	(b)	(g)	(a)	(c)	(d)	(e)	(f)	(g)	(h)	(i)		
	WHP-DHN Jacket and appurtenances	WBS 1.2	Lump Sum (L/S)	Off	1			Provisional Sum	10	Daily Rate				
	WHP-DHN Piles, Boatlandings, Drilling deck and appurtenances	WBS 1.3	Lump Sum (L/S)	Off	1			Provisional Sum	35	Daily Rate				
	WHN Topside: 04 modules, helideck, flare boom, GLC, Air Cooler and appurtenances & shiploose items	WBS 1.4	Lump Sum (L/S)	Off	1			Provisional Sum						
	HUC	WBS 1.5	Lump Sum (L/S)	Off	1			Provisional Sum	28	Daily Rate				
Subsea Elements		WBS 1.5						Provisional Sum	15	Daily Rate				
		Rigid Pipelines	WBS 2.1	Lump Sum (L/S)	Off	1			Provisional Sum	65	Daily Rate			
		Concrete mattress and Free span correction	WBS 2.2	Lump Sum (L/S)	Off	1			Provisional Sum	45	Daily Rate			
Tie-in and precom & commissioning & dewatering		WBS 2.3						Provisional Sum	65	Daily Rate				

Project Name: Dai Hung Nam Project, Dai Hung Field Development, Block 05-1(a), Offshore Vietnam.

ITB No.: PVEP-POC-DHN-2025-011

Package: Provision of Marine Warranty Survey (MWS) Services

PART 1 – SECTION 2.3 – COMMERCIAL BIDDING FORMS



FACILITIES / ELEMENTS	Load-out & Sea-Fastening (Onshore Vietnam)					Transportation & Installation (Offshore Vietnam)					Remarks		
	Price Mechanism	Unit	Q'ty	L/S Unit Rate (USD / VND)	Provisional L/S Cost (USD / VND) (d = c x a)	Price Mechanism	Est. Days	Unit	Offshore Daily Rate (USD / VND)	Provisional Sum (USD / VND) (i = h x f)			
WHP-DH02 and FPU Modification		(b)	(g)	(a)	(c)	(d)	(e)	(f)	(g)	(h)	(i)		
	For FPU Modification: Produced water flash drum & Oily water hydrocy/one & Electrical pipeline flushing water pump & Diesel pipeline flushing water pump, etc	Lump Sum (L/S)	Off	1			Provisional Sum	10	Daily Rate				
	For WHP-DH02 Modification: Gaslift Scrubber & Chemical Injection package	Lump Sum (L/S)	Off	1			Provisional Sum	8	Daily Rate				
	For Riser reinforcement/ replacement/ installation on WHP-DH02.	Lump Sum (L/S)	Off	1			Provisional Sum	30	Daily Rate				
(A)	TOTAL PROVISIONAL SUM (ONSHORE):												
(B)	TOTAL PROVISIONAL SUM (OFFSHORE):												

Note:

1. BIDDER is required to fill its Lumpsum Unit Rates (All inclusive Rate)/Offshore Daily Rate in line with each WSB only, and the Total Provisional Sum.
2. BIDDER is not allowed to make any conditions / deviations / modifications to this Exhibit.
3. Failure to comply with these instructions may result in Proposals being rejected and BIDDERS disqualified at the sole discretion of CLIENT.

FORM CBF 2 - COMMERCIAL EXCEPTION FORM (PRICED)

Bidder shall specify its qualification of, exception to, or deviation from, the ITB and the Draft Contract in the form (priced) provided hereunder:

Item No.	Reference (i.e. Section, Clause No., etc.)	Proposed Clarification, Exception or Deviation	Justification for Proposed Clarification, Exception or Deviation	Cost Impact, if exception is rejected by CLIENT

CLIENT shall assume Bidder's acceptance to the CLIENT's requirements, terms and conditions of the Bid document should there is no qualifications/ exceptions are submitted in accordance with the above provided forms.

PART 1

SECTION 3

DETAILED PRELIMINARY AND TECHNIAL EVALUATION CRITERIA

**PROVISION OF MARINE WARRANTY SURVEY (MWS) SERVICES, DAI HUNG
NAM PROJECT, DAI HUNG FIELD DEVELOPMENT, BLOCK 05-1(a), OFFSHORE
VIETNAM**

1. PRELIMINARY EVALUATION

The Preliminary Criteria is defined as "MUST" Criteria. Therefore, Non-compliance / deviations / exceptions to any of these criteria will cause the Bid disqualified. BIDDERS will be requested to comply with the following requirements:

No.	Criteria	Bidder		
		A	B	C
1	Place and time of Bid submission			
2	Eligibility of BIDDER			
3	Original Bid Proposal			
4	Eligibility of Consortium agreements if applicable			
5	Eligibility of Proposal Letter			
6	Validity of Bid Proposal (at least 180 days of Bid Closing Date)			
7	Original Bid Bond			
8	Financial Capacity			
	Final Assessment			

Note: These above requirements are evaluated according to “qualified or disqualified” as result.

- “Qualified”: meet all requirements
- “Disqualified”: not meet any of these above requirements

Table 1-A: Financial Capacity:

Financial Year End Currency	Requirement (%) in at least one of the last three year	2022 (%)	2023 (%)	2024 (%)
1. Current Ratio	> 100			
2. Net profit margin	> 0			

- Current Ratio = Current assets/Current Liabilities >100
- Net profit margin = Profit after tax/ Turnover > 0

The Preliminary Criteria will be categorized under “ACCEPTABLE” or “NOT ACCEPTABLE” only. Any Bid which passed Preliminary Evaluation shall be accepted to Technical Evaluation.

2. TECHNICAL EVALUATION

Technical Evaluation uses point criteria as follows



No	Description	Technical Requirement	Compliance	Technically Accepted	Technically Accepted with Minor Concern	Technically Not Accepted
1	<u>BIDDER's past and current experiences (WHP)</u>	BIDDER has successfully executed MWS services with 1 ~ 2 similar offshore contracts for load-out, transportation and installation for Jacket / Topside in terms of nature that BIDDER has implemented in Vietnam and/or in Asia Pacific area in recent years.	A/NA	Information provided track record over the past ten (10) years for MWS Service and fully meet the requirements with at least one (01) similar contracts.	Not Applicable	No information provided for track record over the past ten (10) years for MWS Service.
	<u>BIDDER's past and current experiences (Subsea Pipeline.)</u>	BIDDER has successfully executed MWS services with at least 1 ~ 2 similar offshore contracts for infield pipelines/ flexible flowlines/ submarine cable/ mid-water arch (MWA) in terms of nature that BIDDER has implemented in Vietnam and/or in Asia Pacific area in recent years.	A/NA	Information provided track record over the past ten (10) years for MWS Service and fully meet the requirements with at least one (01) similar contracts.	Not Applicable	No information provided for track record over the past ten (10) years for MWS Service.